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MEMORANDUM FOR:

SUBJECT : Agency Participation in the President Kennedy Library.

1. The Agency participation in the President Kennedy Library developed slowly between its start in September 1962 and his assassination. On 13 January 1964, Attorney General R.F. Kennedy took personal charge and wrote the DCI and other Agency heads about the Library. Mr. Houston replied on 22 Jan. On 20 Jan. Mr. Houston and the Director of Security met at National Archives and on 28 Jan they met with an informal coordinating group in the Agency to establish procedures.

There was no circular letter or procedure or instruction that I can find anything or any mention about. It seems the group contacted all potential contributors personally. This eventually resulted in just 14 separate transmittals (6 in March 1964) of Agency material to the Presidential Libraries Office at National Archives and Records Service, GSA. Dr. Rhoads receipted for several and Mr. Kahn signed for the others. The transmittals were sent in March, May, September, and October 1964 and the last went in February 1965. The 14th was a list of 46 reports as an index of classified items retained in CIA. The total volume involved about 25 boxes and packages with several hundred items and reports.

The Project was large and its development involved some 35 top management people I found specifically mentioned in the filed correspondence. (list attached) It also involved the General Counsel and Director of Security making a specific visit to National Archives to explain Security and protection of Sources and Methods. (20 Jan. 64 memo to Exec. Dir.-Compt.) Highlighted in the attached list is a sampling of a dozen top management and policy developing pieces of correspondence on that Project.

All of the above will apply to the Agency participation in the current project related to the President Johnson Library. Our meeting next week with the General Counsel should include several representatives from the Offices listed as participating in the President Kennedy Library Project. May I have your suggestions on this effort to formalize our new informal coordinating group for the President Johnson Library Project?

CIA Records Administration Officer

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Attachments:

1. List of participants
2. Correspondence listing